



>>> a lasting impression



CREATIVE
CONFERENCES
& EVENTS



>>> Introduction

Events are organised with a distinctive and creative flavour - we don't just manage your event we design it.

We specialise in creating an enchanting experience with attention to the smallest of details so that your event is nothing short of exceptional.

>>> Rewards

When you use our services or refer a friend who books a conference we like to reward you. You can select between a movie gift voucher or a KIVA gift voucher. A KIVA gift voucher is a gift that keeps giving. It allows you to make a micro loan to an entrepreneur in a developing country and join the fight to end world poverty. Discover more by visiting our website.

>>> Environmental

At Creative Conferences & Events we cherish the natural environment. We prefer to choose products & suppliers that have less of an impact on the planet.

Working with our clients we go through the Green Checklist and identify ways we can reduce the carbon footprint whilst still meeting and delivering the client & event objectives.



>>> About Us

Creative Conferences & Events has been delivering events that leave a lasting impression since 1997.

We have sound and detailed knowledge of all the major facilities and services available to provide the backdrop to a successful and memorable event.

Our background and passion for what we do ensures attention to detail and guarantees nothing is left to chance. Our philosophy is to design an event that will not only meet your requirements but exceed your every expectation.

>>> Anne Stewart

**Certified Event Manager (CEM)
Founder and Managing Director**

Seeing the need for a personalised and quality-focussed approach to event management, Anne Stewart founded her boutique event management company, Creative Conferences and Events, in 1997. Her artistic flair & belief that every event is a special occasion means that her clients are ensured a unique creative style for their special occasion.



>>> Conferences & Exhibitions

We offer a range of options with involvement at all or limited levels. You choose from complete event management to the arrangement of specific event details.

Take a step back, relax and let us organise your entire event from the smallest detail to the final overall picture. Our services include:

- Peace of mind knowing your event is run by professionals.
- Access to our negotiating power and creativity.
- Cost savings through our professional budgeting & financial management.
- Guest registration management.
- Extensive venue research and selection.
- Specific and unique themeing.
- Accommodation registration and bookings.
- Conference website and newsletter.
- Dining and refreshments.
- Flights and travel.
- Event marketing (including promo design, production and distribution).
- Entertainment & speakers.
- Exhibition management.
- On site conference assistance.
- Audio visual and multimedia equipment.
- Corporate gifts and promotional products.
- Partner programs.
- Team building.
- Webcasting.
- And much more.



>>> Events

We thrive on designing something new and exciting for each of our clients. An event that suits the culture of your organization, meets your objectives, and where you'll get to take the bows!

Words can't even begin to describe what we are capable of. Please visit our online portfolio and case studies, they speak for us.

>>> Team Building

Boosting confidence & encouraging teamwork are the rationale behind specially constructed team building events that are tailored to meet the objectives of your business.

Suggestions include - abseiling, army experience days, barista training school, beach volleyball, camera chase, corporate golf, corporate sports day, film making, hot air ballooning, master chef cooking classes, rock climbing, sailing on sydney harbour, surfing lessons, ten pin bowling, treasure hunt, white-water rafting.

In the classroom - confidence builders, group dynamics training, health & fitness seminars, ice breakers, life coach training, motivational speakers.



>>> Incentive Program Management

Incentives help boost performance through experiences which can last a lifetime. Reward your top performers with merchandise, sporting and entertainment tickets, or the ultimate incentive travel program. We can devise the most successful way for you to help boost performance and reward your top performers.

We can provide solutions to customer or employee based incentive or loyalty programs from concept through to completion.

The following can be provided:

- Development of specific incentive programs.
- Provide resources for full or part program administration including website development and communication.
- Registration, budget preparation & finance management.
- Complete sourcing service on travel, merchandise and vouchers.
- Complete hospitality packages to major sporting events from pop concerts to the opera and 6 nations rugby to formula one grand prix.
- Catalogues, launch packs, regular statements to participants.
- Compilation of point's data and sending gifts to recipients.
- And much more.



>>> Venue Research

When it comes to locating suitable venues we have the knowledge, relationships and expertise both domestically and internationally to make the selection easy. We research and provide a selection of venues that are most suitable for your specific needs. Advantages include:

- It costs you nothing and saves you time.
- You receive unbiased advice.
- We have access to the best rates through our relationships & expertise.
- Information on venue facilities (Tours, AV equipment, activities, entertainment etc.).
- We arrange for you to view the venue.

>>> Online Registration

For those who wish to manage their event inhouse, we can compliment our time saving free venue research with an online registration service. This will efficiently manage and limit emails in your inbox. It is relatively inexpensive and will make your event more professional.

>>> Association Management

Managing a large membership consumes enormous quantities of time and expertise. Our inclusion of overheads (office space, equipment, hardware, etc) enables the association to do this in the most cost effective way. We provide professional, experienced staff accessible on a daily basis with no employer overheads or obligations.



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